



## Call for Expression of Interest

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### **for the recruitment of an individual consultant responsible for the maintenance of the computerized monitoring and evaluation system and the upgrading of the WAAPP monitoring and evaluation specialists**

**OPENING DATE: 25<sup>th</sup> August, 2017**

**CLOSING DATE: 07<sup>th</sup> September, 2017**

**CEI N° 13-2017**

The West Africa Agricultural Productivity Programme (WAAPP) was initiated by ECOWAS that mandated CORAF/WECARD for the regional coordination of the programme financially facilitated by the World Bank to support regional cooperation in the agricultural sector. The development objective of the WAAPP is to generate and disseminate improved technologies across ECOWAS countries, in the regional priority areas identified in the CORAF/WECARD Strategic Plan, which is aligned with the action plan of the ECOWAS agricultural policy.

The Programme is structured around four components: (i) Enabling Conditions for Regional Cooperation for the development and dissemination of improved technology (ii) National Centers of Specialization (iii) Support to demand-driven funding of development and adoption of technologies, and (iv) Project coordination, management, monitoring and evaluation.

Under the component 4, a harmonized framework of results was adopted for the monitoring and evaluation of the programme in all WAAPP countries. A computerized system of the harmonized result framework was developed and hosted in the WAAPP server to strengthen the reporting of the Programme Objective Indicators (<http://se.waapp-ppaao.org/>). An evaluation of the system was conducted, it was found that the countries make very little use of the system because of imperfections observed in some functionalities. To deal with this issue, it was therefore recommended to CORAF/WECARD, in May 2017, to (i) upgrade the stakeholders that will have to use the WAAPP computerized monitoring and evaluation system, (ii) ensure the maintenance of the tool through the correction of the errors or bugs observed during its use, the addition or suppression of functions or elements. It is in this perspective that CORAF/WECARD is planning to request the services of a consultant who will be responsible for the system's maintenance during one (1) year and provide

upgrading training to the 13 WAAPP countries' M&E specialists in the administration and management of the WAAPP M&E computerized system.

The Executive Secretariat of the West and Central African Council for Research and Agricultural Development (CORAF/WECARD) intends to recruit a highly qualified Expert responsible for the maintenance of the computerized monitoring and evaluation system and the upgrading of the WAAPP monitoring and evaluation.

CORAF/WECARD now invites eligible applicants for the position mentioned above. Interested applicants may obtain more information in the ToR attached below. The individual Consultant will be selected using the selection based on the individual consultant (IC) method in accordance with the World Bank guidelines on "Selection and Employment of Consultants under IBRD loans and IDA Credits & Grants by World Bank Borrowers, January 2011, revised on July 2014".

The consulting firm will assist CORAF/WECARD during a **renewable period of 12 months** starting from the signing of the contract. Contract renewal is subject to the availability of resources and to needs.

The consultants interested in this call must submit an Expression of Interest comprising: (i) references concerning the execution and experience of similar contracts and (ii) their CVs.

Expressions of Interest (EoI) must be submitted by e-mail at the following address: **procurement@coraf.org** not later than the **07<sup>th</sup> September 2017 at 10:00 GMT**.

**Dr Abdou TENKOUANO**  
**Executive Director of CORAF/WECARD**



## Terms of reference for the recruitment of an individual consultant responsible for the maintenance of the computerized monitoring and evaluation system and the upgrading of the WAAPP monitoring and evaluation specialists

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### 1. Background

The West Africa Agricultural Productivity Programme (WAAPP) was initiated by ECOWAS that mandated CORAF/WE CARD for the regional coordination of the programme financially facilitated by the World Bank to support regional cooperation in the agricultural sector. The development objective of the WAAPP is to generate and disseminate improved technologies across ECOWAS countries, in the regional priority areas identified in the CORAF/WE CARD Strategic Plan, which is aligned with the action plan of the ECOWAS agricultural policy.

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### 2. Objectives and Expected Results

The main objective of the maintenance of the monitoring and evaluation system is to improve the system's functionalities/performances and to fix observed bugs. More specifically, it will be about correcting the system's operational malfunctions, administering the server and ensuring the availability of data in the desired format in

a regular basis and on behalf the WAAPP. An implied objective is to strengthen users' capacities to use the system. The system's functionalities and maintenance also require regular long-term assistance. The expected results at the end of the assistance are:

- ) Users' capacities in the WAAPP implementing countries are improved;
- ) The use of the Monitoring and Evaluation system is mastered;
- ) The users have the same understanding of the functionalities of the computerized M&E system;
- ) Improved organization and good access to the information on the commissioned research or the competitive grant projects are ensured;
- ) The new functionalities of the M&E system are operational;
- ) The system is updated.

### 3. Duration of the assistance

The consulting firm will assist CORAF/WECARD during a renewable period of 12 months starting from the signing of the contract. Contract renewal is subject to the availability of resources and to needs.

### 4. Methodological Approach

The approach adopted is the following: The organization that assists CORAF/WECARD in developing the monitoring and evaluation platform will update the WAAPP countries M&E specialists in using and administering the tool; the updating will be conducted online (videoconference). The Contract for the maintenance of the system will offer the following services: Upgrades, Updates, Bug Corrective Patches (or "Software Patches"), user and administrator support.

### 5. Profile of the Consultant

The consultation shall be executed by a high-level consultant expert in IT, a programmer analyst or a software engineering with a significant experience of at least ten years in the development and implementation of a computerized monitoring and evaluation system and advanced databases.

S/he should have a thorough knowledge of the World Bank procedures for monitoring and evaluation. S/he should also have good language skills and be able to work in French and English and speak these languages.

### 6. Reporting Obligations

In the framework of her/his mission, the Consultant must provide CORAF/WECARD with the following types of reports:

- ) An inception report, a week after the start of the mission. This report shall provide the methodological approach and a proposal for the improvement of the system's architecture;
- ) An interim report, a week after the end of the stakeholders' online training on the use of the system. The report shall present the results that have been achieved, the difficulties encountered and proposals for solutions;
- ) A final report that presents the tasks that have been executed, the results that have been obtained, encountered difficulties, prospects.

The reports in French or English should be sent in an electronic format to the Executive Secretariat of CORAF/WECARD.