



Call for Expressions of Interest

Recruitment of a Consultant for preparation and organization the Fourth Statutory Meeting of the Regional Seed and Seedling Committee for West Africa

Opening of the call: 12/03/2018

Closure of the call: 20/03/2018

CEIN° 09-2018

1. The West and Central African Council for Agricultural Research and Development (CORAF/WECARD) intends to recruit an individual consultant to prepare and organize the Fourth Statutory Meeting of the Regional Seed and Seedling Committee for West Africa.
2. The objective of this call for manifestation is to develop an Executive Regulation for Seed Importation and Exportation in West Africa.
3. The consultant's tasks are described in the terms of reference attached to this call.
4. The Executive Director of CORAF/WECARD invites Consultants from West and Central Africa to express their interest to provide services as described above.
5. Interested Consultants have to present a maximum of 10 pages manifestation of interest. This document should present the references related to experiences in conducting similar contracts and any proof of their knowledge and experience in similar trainings projects. Brochures, flyers, and complementary materials should not to be included in the 10 pages. But **the CV or Resume of interested consultants should be included in the manifestation of interest.**
6. The mission will have a maximum duration of 20 men-days to prepare the Statutory Meeting of the CRSPAO.
7. The consultants will be selected according to the agreement defined in the Directives: "Selection and Use of Consultants within the framework of IBRD loans, AID credits, and the subsidies by the Borrowers of the World Bank", dated January 2011, revised on July 2014.

8. The interested consultants can obtain extra information about the reference documents from Dr. Nieyidouba LAMIEN (n.lamien@coraf.org) and at the following hours 8:30 to 12:00 and 15:00 to 17:00 GMT. For more information you will find in the appendix the terms of reference of the mission.
9. The manifestation of interest must be submitted by e-mail at the following address: procurement@coraf.org, and sent at the latest on **20 march, 2018 to 10:00 GMT**.

Dr Abdou TENKOUANO
Executive Director of CORAF/WECARD

TERMS OF REFERENCES

West Africa Agricultural Productivity Program (WAAPP/PPAAO)

Recruitment of an Individual Consultant for preparation and organization the Fourth Statutory Meeting of the Regional Seed and Seedling Committee for West Africa

1. Introduction

2. As at August 2012, the supply of quality certified seeds of the major cereals and legumes in West Africa stood at 12%. Challenges that resulted in the low use of certified seeds included: (i) limited technical and financial capacity of National Agricultural Research Institutions' Seed Production Units, to ensure the availability of breeders' seeds of standard quality, (ii) weak and undeveloped local seed enterprises, to produce foundation and certified seeds of standard quality, (iii) lack of seed demand forecasting tool and of market information system, (v) weak level of the Harmonized Regional Seed Regulation implementation by Member States, and (vi) limited capacity of the Private Sector, including National Seed Trade Associations (NSTAs), to fully play their leading role in the regional seed industry.
3. The West Africa Seed Program (WASP), a five-year initiative (31st August 2012 to 31st July 2017) was implemented by CORAF and Consortium of Partners with funding from the USAID West Africa Mission. The objective of the program was to expand the production and supply of quality certified seeds mainly of improved cereals from 12 to 25% over the five year period. This was achieved through the following four Results: (i) an inclusive Alliance for Seed Industry in West Africa (ASIWA) effectively coordinated and sustained; (ii) an ECOWAS-UEMOA-CILSS Regional Seed Regulation effectively implemented, to facilitate seed trade amongst Member States; (iii) Sufficient quantities of breeders' seeds of new and climate-smart crop varieties produced and (iv) Production and marketing of foundation and certified seeds of new and climate-smart crop varieties increased and NSTA capacities strengthened. While the focus countries were Benin, Burkina Faso, Ghana, Mali, Niger, Nigeria and Senegal, the implementation of the regional seed regulation covered all the 15 ECOWAS countries and Mauritania and Chad.
4. With additional funding support from the West Africa Agricultural Productivity Program (WAAPP), the World Bank and USAID, three other projects were

implemented within the framework of WASP. These were: (a) a project that supported ROPPA to market seeds of the major cereals and legumes; (b) a two-year seed initiative to assist the three countries (Guinea, Liberia and Sierra Leone) affected by the Ebola Virus Disease, and (c) a two-year project to up-scale the supply of rice seeds in the region. Through these initiatives and the coordination role of CORAF, significant successes were achieved in creating the enabling environment, networking the various stakeholders and strengthening capacities of both the public and the private sectors, which facilitated the increased supply and use of quality certified seeds in the region from 12% to 25%. The major achievements, challenges and lessons learnt during the five-year period have been captured in the WASP Program Completion Report.

5. Furthermore, following different consultations, in 2014 and 2017, the three Regional Intergovernmental Organizations (IGOs: ECOWAS, UEMOA and CILSS) have agreed to put in place: (i) one and unique Regional Seed and Seedling Committee for West Africa (RSSCWA/CRSPAO), hereinafter called « the Committee », instead of the West Africa Seed Committee (WASC/COASem) of ECOWAS, and the Regional Seed Committee of the Union (RSCU/CRSU) of UEMOA, (ii) one and unique Regional Catalogue of Species and Varieties of Plants (RCSV/CREVAO), instead of the West Africa Catalogue of Species and Varieties of Plants (WACPSV/COAfEV) of ECOWAS, and the Regional Catalogue of Species and Varieties of Plants of the Union (RCSVPU/CREVU) of UEMOA. These body and instruments are common to the 17 Member States, parties to the Cooperative Agreement on the field of Seeds, between ECOWAS, UEMOA and CILSS, signed in Ouagadougou, Burkina Faso, on September 8, 2017.
6. This call of expressions of interest enters in the framework of: (i) the organization of the Statutory Meeting of the RSSCWA/CRSPAO, which is a place for sharing and consolidation of National Seed committees' assets, with regard to the implementation of the Harmonized Regional Seed Regulation, and (ii) the implementation of one of the recommendations of the third Committee Statutory Meeting held in Ouagadougou, in June 28 and 29, 2017, to promote a regional seed trade, free of quarantine pests and diseases, through the development of the Executive Regulation for Seed Importation and Exportation in West Africa. These organ and instruments are part of the ongoing support of the WAAPP, the coordination of which is provided by CORAF, the technical arm of the three IGOs, in order to creating an enabling environment for the development of a vibrant West Africa seed industry, through the implementation of the provisions of the Harmonized Regional Seed Regulation.
- 7. Objectives of the Consultation**
8. These include to prepare and organize the Fourth Statutory Meeting of the Regional Seed and Seedling Committee for West Africa, previously called COASem and currently designated by the CRSPAO.
- 9. Expected Results**
10. These include the Fourth Meeting of the Regional Seed and Seedling Committee for West Africa is organized with respect due to procedures and in line with the provisions of the Bylaw and the Executive Regulation of the Committee.
- 11. Duties of the Individual Consultant**
12. The Consultant will follow the hereinafter steps, which constitute the process of the organization of the CRSPAO/COASem Fourth Statutory Meeting:
13. Prepare the Concept Note of the meeting and share with the CRSPAO Chairperson and CORAF;
14. Prepare the list of participants to te meeting (Statutory Members, Observers, resource-persons and permanent secretariat) to be submitted to the CORAF Director of Research and Innovation (DRI) and Executive Director (ED) for approval;

15. Prepare, with the CORAF Accountant, the draft global budget of the CRSPAO meeting and to divide it between the different sponsors of the CRSPAO meeting, with the draft letters to be transmitted to for approval by the DRI and signature by the ED of CORAF;
16. Prepare email to all potential participants, to inform them about the new date and the venue of the Fourth Session of the CRSPAO;
17. Prepare all draft invitation letters to be submitted for approval and signature to the CORAF ED;
18. Prepare, with the support of the CORAF Bilingual Assistant, the information note on the travel arrangements and logistic;
19. Prepare the draft agenda of the meeting in conjunction with the CRSPAO Chairperson and CORAF;
20. Prepare the country-report template, with respect to the third meeting recommendations, and prepare transmission emails of the aforementioned template, directly to the 17 Member States;
21. Coordinate the secretariat work of the meeting and edited the final report of the Fourth Statutory Session;
22. Work with the CORAF communication services on the type of badges to be produced and with the hosting country on the banners of the Fourth Statutory Session of the CRSPAO;
23. Documentation to be made available to the Consultant;
24. Seed Regulations C/REG.4/05/2008/ECOWAS and N°03/2009/CM/UEMOA;
25. Regulation n°007/2007/CM/UEMOA related to Plant, Animal and Food Sanitary Security in UEMOA;
26. Executive Regulation related to the Catalogue Organization;
27. Executive Regulation on Enabling Technical Regulations related to the Modalities of Quality Control and Certification of Seeds and Seedlings in West Africa;
28. Executive Regulation related to Functions, Organization, Operations and Financing of the CRSPAO;
29. Cooperative Agreement in the Field of Seeds between ECOWAS, UEMOA and CILSS;
30. Procedure Manuals for: (i) Variety Release, (ii) Seed Quality Control & Certification, including Accreditation, and (iii) Importation & Exportation of Seeds in West Africa.

31. Duration of the mission

32. The mission will have a maximum duration of 20 men-days to prepare the Statutory Meeting of the CRSPAO.
33. It will run throughout the period of **April 9, to May 31, 2018**. The Consultant will work closely with the CORAF DRI. The edited final report of the Fourth Session of the CRSPAO will be submitted to CORAF a week after the end of the 4th Session of the CRSPAO.

34. Profile of Consultant

35. He/she should be a Ph.D or M.Sc. holder in Plant Breeding, Agronomy, Seed Technology or related fields;
36. At least 10 years of progressive, senior level research and product development/seed technology/agricultural policy and regulatory services/management experience in the agricultural research and development sector;
37. Ability to promote the ECOWAS Regulation C/REG.4/05/2008 on the Harmonization of Rules Governing Quality Control, Certification and Marketing of Plant Seeds and Seedlings, the ECOWAS Regulation C/REG.3/05/2008 on the Harmonization of Rules Governing the Homologation of Pesticides in ECOWAS-UEMOA-CILSS Region, the

UEMOA Regulation N°007/2007/CM/UEMOA related to Sanitary Security of Plants, Animals and Food in UEMOA;

38. He/she should be knowledgeable in the variety testing (Value for Cultivation and Use; VCU), characterization (Conduct of the examination of Distinctiveness, Uniformity and Stability – DUS Test), and the conduct of the Value for Cultivation and Use (VCU Test), including cataloguing, and procedures for seed quality control and certification;
39. He/she should be knowledgeable in the agricultural research and development and plant breeding, genetic resource management or seed systems in West and Central Africa.;
40. He/she should be an experienced professional with extensive technical and management experience in agricultural development programs, preferably plant breeding and seed industry development in West and Central Africa, in particular;
41. Ability to work with, coordinate and inspire, multi-disciplinary and multi-cultural teams in a multi-partner environment, and to engage in both local and high-level policy dialogue with clients;
42. Capability to facilitate knowledge building and results-based management within the context of ECOWAS-UEMOA-CILSS agenda;
43. Ability to contribute to maintaining constructive working environment and excellent relationships with internal and external stakeholders;
44. Capacity and willingness to travel extensively within the sub-region and internationally;
45. Computer literate and fully familiar with the Microsoft Office, database software; well-organized, with good planning and problem-solving abilities with good writing and editing skills in scientific literature and/or 'general' material;
46. Ability to write, read and speak English and French with Level "A" in one and at least an average of Level "B" in the other. A working knowledge of Portuguese would be an added advantage.
47. Candidate should be from CORAF Members countries.